



## Rep Coaches Code of Conduct

As coaches and representatives of Parkland Minor Ball Association (PMBA), you are an essential part of ensuring that the players and their families enjoy their baseball experience. As Coaches, you play an integral part in ensuring that the players learn to work together, sacrifice for the good of the team, enjoy development, and deal appropriately with challenges - all while becoming physically fit and healthy. As a Coach, the responsibility rests with you to teach sound baseball technique and sportsmanship as well as serve as a role model for all involved. The players and their parents will be watching you and the way you respond to all situations. It is essential that your conduct properly represents PMBA, you commit to following the conduct requirements and you enjoy the position of coach and community leader.

*As a Coach of PMBA, I agree to the following conduct requirements:*

1. I will treat all players and opposing coaches with respect. I will not use abusive language or actions. I will insist that all parents, coaches, players and fans associated with my team follow my example.
2. I will treat all umpires with respect, recognizing that they are youth or developing officials, and that baseball rules involve judgment. If I have complaints, I will use the appropriate methods of appeal during or after the game and avoid confrontational behavior on the field.
3. I will promote sportsmanlike conduct, shaking hands with the opposing coach after each game, encouraging my team members to cheer positively, and shaking hands with the other team in a sportsmanlike manner after the game. I will not tolerate negative cheering, marginalizing comments, or displays of anger/disrespect by my team.
4. I will continuously improve my baseball coaching skill by keeping informed about sound principles of coaching, growth and development principles relating to children. I will attend coaching clinics to the best of my ability and follow the requirements set out by PMBA.
5. I will stress to the players and parents the importance of leaving each practice facility, each dugout, each ballpark, each tournament site and each situation in better shape than we found them.
6. I will monitor the behavior of my team's parents in the stands and will take action as necessary to ensure proper conduct.
7. I will conduct regular practices that will be used to teach sound baseball fundamentals, while being fun for all involved. I will be patient and remember that players improve at different rates.
8. I will ensure all players are instructed on safety. I will check the equipment and facilities that we use to ensure they meet safety standards and are appropriate for the age and ability of my players. I will have a first aid kit on hand whenever my team is together.
9. I will ensure that our team cleans up the diamond before and after practice. Field equipment is put away and inventory of lock up contents is complete. In the event something is missing I will use the online form to inform the equipment/facility manager.
10. I will not seek to manipulate drafts, tryouts, or PMBA rules to achieve an unfair advantage for my team. I will respect the confidentiality of the player evaluation scores.

11. I will remember that the game is for the players. I will stress to my players that they must always abide by the rules of the game.
12. I will ensure our team returns unassigned diamond equipment back to where it was taken.
13. I acknowledge it is the coach's responsibility to ensure the diamond is prepared for games and practices. The coach must let the equipment/facility director know how any additional requirements are required to meet this responsibility.
14. At the conclusion of the baseball season, I will return all equipment/uniforms to PMBA in a timely manner.
15. I will be drug and alcohol free while at any of my team's games and/or practices. I will not use any tobacco products in the dugout or on the playing field. I agree to adhere to all regulations regarding smoking and vaping; smoking and vaping are prohibited in public playgrounds, sports fields, and areas designed for children under provincial legislation and local bylaws.

**Parkland Twins Non-Parent Coach Expenses:** Please note there are acceptable expenses that teams are required to cover for Non-Parent Twin coaches. (In rare circumstances a parent coach may be approved by the executive to be included in the coach's expenses. It may not be expected but can become required to ensure experienced coaching is available for the program.)

**Gas is an acceptable expense:** When coaches are traveling outside greater Edmonton, gas can be expensed. Coaches must start with a full gas tank and end with a full gas tank. This is an acceptable covered expense. In the event a coach is on route for multiple days, the same rules apply. However, there are additional gas receipts on out-of-town trips. Coaches must provide receipts before and after to be reimbursed. This implementation should take away any questions and protect parent groups and coaches. Coaches are encouraged to carpool when possible.

**Hotel Expenses are an acceptable expense:** Coaches are expected to stay in the same hotel if a team is booking a hotel on road trips. It is 2 Coaches per room. If a coaching staff has 3 coaches, 2 rooms are an acceptable expense. Please note, team managers will book rooms for the team. It is not the responsibility of the coaches. The team manager is to book hotel rooms for coaches and the team to help control cost for the parent group

**Per diem is an acceptable expense:** When coaches are on the road and hotels are required. Coaches are entitled to forty dollars (\$40.00) a day. If a team supper is bought and paid for by the team, the coaches Per diem is reduced to \$25.00 for that day. A coaching staff is only allowed to expense up to \$120.00 per diem. (If a coaching staff has more than 3 coaches that are non-Parent coaches. The Per diem must be split. We need to find a balance to support the coaches while also keeping costs under control for the parent group. Please note on day trips outside of Edmonton "travel days" when teams are not staying in a hotel, the Per diem is \$20.00 a day. Some exceptions may apply to the per diem that will be dealt with at a team level with the support of the board. i.e. per diems for out of country travel.

I acknowledge I have read and will comply with the PMBA Code of Conduct for Coaches

Coach Name (Printed):

Coach Signature:

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Date:

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Team: